

Minutes of the Finance Committee

Wednesday, April 6, 2005

Chair Haukohl called the meeting to order at 8:45 a.m.

Present: Supervisors Pat Haukohl (Chair) Genia Bruce, Bonnie Morris, and Don Broesch. Ken Herro and Jim Behrend arrived at 8:47 a.m. **Absent:** Joe Marchese.

Also Present: Legislative Policy Advisor Mark Mader, Citizen Mr. Maney, Treasurer Pam Reeves, Parks Systems Manager Jim Kavemeier, Senior Civil Engineer Kevin Yanny, Senior Civil Engineer Karen Braun, Architectural Technician Mike Wells, Architectural Services Manager Dennis Cerreta, Operations Assistant Mike Neau, Airport Manager Keith Markano, and County Board Supervisor Rodell Singert.

Approve Minutes of 3-16-05

MOTION: Broesch moved, second by Morris to approve the minutes of March 16. Motion carried 4-0.

Chair's Executive Committee Report of 4-4-05

Haukohl advised of the following items discussed at the April 4 Executive Committee meeting.

- Six candidates were interviewed to fill Joe Griffin's seat on the County Board. Barbara Roncke from the City of Brookfield was selected.

Herro and Behrend arrived at 8:47 a.m.

- By a 6-1 vote, approved resolution 159-R-017 entitled "Support Legislation to Reform Campaign Financing in the State of Wisconsin."
- Approved ordinance 159-O-137, also on this agenda.

Schedule Next Meeting Dates

April 12 (6:15 p.m.) and April 20 (8:45 a.m.)

Review Correspondence

Mader referred to an e-mail from Clerk of Courts Carolyn Evenson regarding the Oswald trial. In order to facilitate the media, a cable will need to be run from the courtroom to the jury assembly room. The TV stations have agreed to cover the \$1,500 cost. This money will go into the unanticipated revenues account in the Public Works Department budget because there is no time to treat it as a donation due to the trial beginning on May 3.

Future Agenda Items

- State Legislative Update Focusing on Those Items that have County Fiscal Impact (Haukohl)
- Review Information Systems Division Flow Chart of Systems (Broesch)

Information Management Panel Report of 3-4-05

Bruce said the City of Brookfield Fire and Police functions were successfully transferred to County Dispatch on February 21. The final community to join was the Village of Butler Fire and

Police on March 31, and to the best of her knowledge this transfer was successful as well. The Spillman System upgrade conversion from 3.0 to 4.1 will begin soon. The County will purchase an enterprise license for digital imaging attachment software. This will be in partnership with other agencies that will share the cost to use the software. Due to the merge of municipalities at the Dispatch Center, there is a lot of duplication of records in the database. A contracted Clerk/Typist position has been brought in to cleanup that information. There are currently 3.4 million records in the Spillman database.

The Avatar PM implementation module for the Health & Human Services Department is slowly moving forward. The panel talked about Information Systems staff helping Health & Human Services staff and how it's important to keep communication lines open.

Information Systems Manager Mike Biagioli had given a presentation on the Intranet IT Initiative "Dashboard" to better communicate with department heads and managers. A timetable of major initiatives being undertaken by Information Systems will be available on the Intranet and updated monthly. He also talked about shifts in technology and how that will impact his staff. He said he would, however, do whatever he could to avoid adding new, full-time positions.

Review and Accept 2004 Annual Report of the Treasurer's Office

Reeves reviewed her 2004 annual report as outlined which included information on cash balance, disbursements to municipalities, 2003 roll collected in 2004 for municipalities, tax deed properties sold in 2004, number of real estate and personal property parcels from 1998 through 2004, County levy figures for 1999 through 2005, and first installment property taxes collected for municipalities.

Reeves advised of an error on page 10 under Village of Wales, number of parcels in 2003-2004. The correct number should be 1,069 – not 1,609.

MOTION: Behrend moved, second by Bruce to accept the 2004 Annual Report of the Treasurer's Office as corrected. Motion carried 6-0.

Ordinance 159-O-134: Approve Maney Property Acquisition

Kavemeier distributed information on this item including various maps and pictures of the Maney property located in the Town of Vernon. The size of the property is about 108.5 acres. The purchase price is \$775,000 which equates to \$7,142.86 per acre. Two independent appraisals on the property came in at \$756,000 and \$775,000. The property implements the Waukesha County Park & Open Space Plan and the Greenway Plan for the Fox River Corridor. It's consistent with the recommended Land Use Plan for Waukesha County. The river oaks woods and wetlands, a natural area of local significance, is located on the property. This acquisition protects the primary environmental corridor, protects wetlands, and protects a cultural resource.

As a condition of the sale, the seller maintains the right to lease the property for agricultural purposes (about 40 acres) through February 2009 at no charge. The seller is entitled to any compensation for lands qualifying under the Conservation Reserve Program (CRP) and responsible for any costs or penalties for removal of land from the CRP. The seller will also

indemnify the County for any claim arising from the lease. Following this acquisition, the unobligated Tarmann Fund Balance is estimated to be about \$2.3 million.

Broesch asked why would we pay the full appraisal price and then allow the seller to farm the land for another four years. Herro had concerns that we paid the highest appraisal price. Haukohl thought if we wait four years, the price of the land will be much higher. Kavemeier said at one time, County government had a reputation of “stealing” land. He said we are now very competitive in this market. We started with one property in the Town of Merton and word is spreading that we’re fair. When you look at what the development community is paying to hold land for future use, it’s outstanding, and well beyond what we’re paying for these properties.

MOTION: Herro moved, second by Morris to approve ordinance 159-O-134. Motion carried 6-0.

Contract Procurement Process for CTH “SR,” Fox River Bridge and Approaches Structure Design Services

Yanny advised that the contract was awarded to K. Singh & Associates, the highest rated proposer, for a total contract cost of \$59,984.26. The budgeted amount was \$76,000. A total of six vendors submitted RFP’s for consideration.

Morris was concerned that K. Singh had low percentages but also the low bid and was staff comfortable choosing the least expensive vendor. Yanny said all six were solid proposals. The department has worked with Singh in the past, not on design but on construction management projects. Haukohl said K. Singh did rate the highest under project approach and Bruce noted they rated fairly high under experience.

MOTION: Behrend moved, second by Herro to approve the contract procurement process for CTH “SR”, Fox River Bridge and approaches and structure design services. Motion carried 6-0.

Ordinance 159-O-136: Sale of Excess Right of Way CTH “L” Janesville Road

Braun distributed information on this item including history, offer requirements, map of prior improvements and well abandonment report, site map, legal description, and zoning information. She said the above is for informational purposes as it pertains to not only this ordinance but also several land sale ordinances that will be coming forward in the next few months.

Braun said this involves the sale of excess land on CTH “L.” This property contained a two-story duplex and garage which was torn down to make room for the road right-of-way. The site is very narrow, less than 50 feet wide, totaling .32 acres. After the County bought the property to build the road, the City of Muskego did a rezoning on this corridor, basically with regards to setbacks, etc., and it now allows for construction of a duplex, single family home, or low density business use. She noted what was once a remnant has turned into a valuable property.

Morris asked about the value of the land. Braun gave a rough estimate of between \$50,000 and \$75,000 because of its limited use.

MOTION: Herro moved, second by Behrend to approve ordinance 159-O-136. Motion carried 6-0.

Ordinance 159-O-018: Dispose of Building at 1120 Northview Road

Cerreta and Wells were present to discuss this ordinance as outlined. Haukohl referred to copies of the ordinance and fiscal note as revised by the Public Works Committee which deleted the last paragraph of the original ordinance. Mader noted that funds to demolish the building will no longer come out of the contingency fund, and that it would be absorbed in the Public Works Department budget. Haukohl noted that the results of a previous cost/benefit analysis indicated that the property should be torn down.

MOTION: Behrend moved, second by Bruce to approve ordinance 159-O-018. Motion carried 6-0.

Ordinance 159-O-137: Modify Airport Five-Year Capital Project Plan to Modify Scope of and Accelerate Schedule for Runway 18/36 Reconstruction and to Modify Southeast Hangar Area Project Scope to Remove Grading

Markano said several years ago, they noticed accelerated deterioration on Runway 18/36. To figure out exactly what needed to be done, staff conducted a stormwater study. It was determined that storm sewer and grading work would need to be done. Because this was such an in-depth project, estimated to be \$4.5 million, they requested assistance from Senator Kohl. Due to Kohl's efforts, the County received a \$3 million appropriation. Markano said they will scale back items because they didn't get the full amount although they will concentrate on the storm sewer issue.

This ordinance modifies the project scope of project number 200308 Runway 18/36 reconstruction to include grading work previously included in project number 200021 Southeast Hangar Area. Current project expenditures of \$80,000 appropriated in prior year capital budgets are requested to be transferred from project number 200021 Southeast Hangar Area to project number 200308 Runway 18/36 Reconstruction to fund the work using the enhanced 95/5/5 Federal/State funding. The county had anticipated funding these costs at an 80/20 split. Capital plan year 2006 expenditures of \$465,000 are requested to be deleted from the current five-year capital project plan since it's no longer required due to enhanced FAA funding.

MOTION: Broesch moved, second by Behrend to approve ordinance 159-O-137. Motion carried 6-0.

MOTION: Behrend moved, second by Bruce to adjourn at 10:43 a.m. Motion carried 6-0.

Recorded by Mary Pedersen, Legislative Associate, County Board Office.

Respectfully submitted,

Bonnie J. Morris
Secretary